



**Letter of Intent Form**

All applicants are required to submit a Letter of Intent (LOI) indicating their intent to apply for a charter with Education One. The Letter of Intent Form must be submitted, prior to submitting an initial proposal. Please send all completed documentation via email to:

Lindsay Omlor  
[Lindsay@education1.org](mailto:Lindsay@education1.org)  
 Managing Director, Education One, LLC.

**Note:** Submission of the Letter of Intent (LOI) does not obligate a school to submit an initial proposal to Education One. However, schools should be advised that the LOI is subject to Indiana’s Public Access Laws, including public records requests.

Name of Proposed Charter School
Matchbook College, Career & Technical Institute

Proposed Charter School Location			
Street Address: 2447 W 14 <sup>th</sup> St			
City: Indianapolis	State: IN	Zip Code: 46222	School District: IPS

Legal Name of Group Applying for Charter/Contact Information	
Group Name: Matchbook Learning Schools of Indiana	Point of Contact Name: Dr. Amy Swann
Point of Contact Email: <a href="mailto:amy@matchbooklearning.com">amy@matchbooklearning.com</a>	Point of Contact Cell Phone: 859-552-9269

Planned Year of Opening
Year of Opening (Fall 2020 or later): Fall 2022

School Information
Proposed Model: <i>Briefly describe the proposed school model and how this model addresses innovation in education.</i>

The Matchbook College, Career & Technical Institute model is a blend of expeditionary learning, project based learning, personalized learning, small group, apprenticeships, and online learning. Student experiences and the courses within our sector initiative and certification areas will generally last for 4-9 weeks during which students are highly engaged in sustained in-depth thematic studies. For our Core 40 courses students will continue to experience the Matchbook Learning model of blended and personalized instruction with hub small group times for concept development and project based learning.

<b>Matchbook College, Career &amp; Technical Institute Model</b>					
<b>Sector Initiatives &amp; Certifications</b>		<b>Core 40 Diploma</b>		<b>Whole Student Learning &amp; Supports</b>	
<b>Job Training Experiences, Apprenticeships &amp; Certifications</b>	<b>Workforce Standards Blended into Core 40 Curriculum</b>	<b>Learning in Small Group Hubs &amp; Project Based Learning</b>	<b>Blended Online Learning &amp; Personalized Pathways</b>	<b>Social Emotional &amp; Soft Skills Plus Mentors</b>	<b>Tutoring &amp; Individualized Supports</b>

Student learning will take place in maker spaces, hands on learning bays, small group settings, inside a main hub building, and at other learning locations throughout the community depending on the task, project, or learning experience.

Our new College, Career & Technical Institute will look to serve students in 9-12th grades. We would begin with 9th grade and add a grade level from there every year until we reach 12th grade. After we have built out the Institute through 12th grade we will develop our mentoring program to support students through their first year of work or college. Our goal will be to serve 70 students per grade level for a total of 280 students.

Mission of Proposed Charter School: *In one or two sentences, provide a clear statement that defines the purposes and nature of your school.*

Matchbook Learning’s mission is to equip our students K-12 with the skills, knowledge, training, and certifications to successfully transition from 12th grade into college or a career with a living wage. Our students will experience purposeful field work in one or more of our certification and career pathways including Information Technology (IT) & Computer Science (30 college credits in this pathway), Automotive, HVAC, Welding, Videography & Broadcasting, Building Trades, and Education (30 college credits in this pathway). Students’ field and certification work will integrate with their core 40 curriculum and performance based assessments.

Grade Level and Enrollment Projections					
Grade	Year 1: 20xx-xx	Year 2: 20xx-xx	Year 3: 20xx-xx	Year 4: 20xx-xx	Year 5: 20xx-xx
Kindergarten					
First					
Second					
Third					
Fourth					
Fifth					
Sixth					
Seventh					
Eighth					
Ninth	60	65	65	70	70
Tenth		60	65	65	70
Eleventh			60	65	65
Twelfth				60	65
<b>Total</b>	60	125	190	260	270

Additional Information
Is the charter school a start-up school or an existing school? Start-up (aligning with our current elementary)

For all existing schools, please answer the questions below:

1. First Year of Operation: 2018
2. Current Authorizer or Chartering Agency: Indianapolis Mayor's Office of Education Innovation
3. Charter Renewal Year: 2023

Does the school currently work with or plan to work with a management organization? No

1. Name of Management Organization:
2. Number of Years with Management Organization (for existing schools):

*Dr. Amy Swann*  
Signature of Applicant's Authorized Representative

3/9/2021  
Date