

The Federal Work-Study Program is a federally funded self-help aid program designed to provide work opportunities for students, enabling them to earn funds for meeting educational expenses. In addition, it is possible for students to gain work experience in the areas of academic and/or non-academic interests.

Student Eligibility

You **MUST** submit a Free Application for Federal Student Aid (FAFSA) each school year and qualify for Federal Work Study funds based on financial need. (This will be listed on Financial Aid Award Letter.) You must also maintain Satisfactory Academic Progress in the enrolled degree program. {ATTENTION: Completing these steps does not guarantee employment.}

Frequently Asked Questions

How many work-study jobs can I have?

- You may work in only one work study job at a time.

Are there specific hours that I must work?

- No. A student's specific work hours will be set by her/his supervisor in consultation with the student. Most on campus jobs are flexible with the students' class schedules.
- There is a preferred maximum of 8.5 hours per week (17 hours total per bi-weekly pay period.) It is possible to work up to 20 hours per week, but doing so will deplete the award faster.

What if I have utilized ALL of my award amount? Can I keep working?

- Once a student has exhausted their Federal Work Study award amount, they will no longer be able to hold a work study job. However, you are welcome to find employment off-campus. A list can be found on www.trinecareers.org.

Am I guaranteed to earn the total amount of the Federal Work Study award amount?

- No. If a student does not work enough hours to earn the total amount, he/she will not be paid the difference. The amount of a student's award is the maximum amount the student may earn.

How much will I make per hour?

- All federal work-study positions will be paid at \$7.25/hour.

When do I get paid?

- Students are paid bi-weekly on Friday. Wages will be direct deposited into the student's personal bank account if they choose, or a check will be mailed.

Students should call the Financial Aid Office, 260-665-4116, at any time during the year if a question regarding Federal Work-study Program arises.