

2010 Trine University Annual Security and Fire Safety Report.

Crime Statistics – Policy for Reporting the Annual Disclosure of Crime Statistics

The Director of Campus Safety prepares this report to comply with the Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act. Trine University's Annual Security and Fire Safety Report can be accessed on the web by visiting the direct link at:

http://www.trine.edu/parents/of_prospective_students/campus_safety/documents/CleryReport.pdf.

You may also access the report by visiting the Campus Safety Department homepage www.trine.edu/parents/of_prospective_students/campus_safety/. This report is prepared in cooperation with the local law enforcement agencies surrounding our main campus and alternate sites, Housing and Residence Life Staff and the Office of Student Services/Dean of Students. Each entity provides updated information on their educational efforts and programs to comply with the Act.

Campus crime, arrests, and referral statistics include those reported to the Trine Campus Safety Department, designated campus security authorities (including but not limited to directors, deans, department heads, residence life staff, advisors to students/student organizations, and athletic coaches), and local law enforcement agencies.

Availability of the Annual Security and Fire Safety Report

The Campus Safety Annual Security and Fire Safety Report includes statistics from the previous three years concerning reported crimes and fire incidents that occurred on campus; in certain off-campus buildings or property owned or controlled by Trine University and on public property within, or immediately adjacent to and accessible from, the campus. The report also includes institutional policies concerning campus security, such as policies concerning sexual assault, and other matters. You can obtain a copy of this report by contacting the Campus Safety Department or by accessing the web site: http://www.trine.edu/parents/of_prospective_students/campus_safety/.

This publication contains information about on-campus and off-campus resources. The information is made available to provide Trine University community members with specific information about the resources that are available in the event that they become the victim of a crime. The information about "resources" is not provided to imply that the resource is a "reporting entity" for the Trine University Campus Safety Department.

Copies of this brochure may be obtained at the Campus Safety Office located in Conrad Hall and at the Office of Student Services/Dean of Students office. You may contact Campus Safety at **(260) 316-1877**. All prospective employees may obtain a copy from the Human Resources Director.

Community Safety:

Trine University attempts to provide a safe and secure environment for students, staff, and visitors. However, it is only possible to maintain safety and security when every student and staff member takes an active part in the effort.

The purpose of this document is to:

- Provide the Trine University community with information about the services that Campus Safety provides.
- Share crime statistics required by the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act
- Inform current and prospective students, staff, and visitors about the University's efforts and policies that are in place to help keep the campus community safe.
- Share information about emergency preparedness and planning.
- Share information regarding fire safety, fire statistics, and fire related information.

Trine University Campus Safety Department

Trine University maintains its own Campus Safety Department. The Campus Safety Department is a service department with a full time representative available to serve you 24 hours per day, 365 days per year. The Campus Safety Department reports to the Vice President for Student Services/Dean of Students. The Trine University Campus Safety Department is staffed by competent professionals who use advanced equipment, techniques, and current technology to perform their duties. Campus Safety officers do not have police powers. They have the same arrest powers as a private citizen. The jurisdictional boundaries of the Campus Safety Department include all Trine University owned facilities. Trine University Campus Safety officers have the authority to ask persons for identification and to determine whether individuals have lawful business at Trine University. Campus Safety officers have the authority to enforce campus and community standards.

The Campus Safety department works closely with the Indiana State Police, the Federal Bureau of Investigation, the Angola Police Department, and the Steuben County Sheriff's Department. Meetings are held between the leaders of these agencies on both a formal and informal basis. Meetings are held with the local School Safety Committee which is comprised of local law enforcement agencies, emergency management agencies and local school officials. Criminal incidents are referred to the local police who have jurisdiction on the campus. Trine University encourages law enforcement agencies to inform the University of any criminal activities that are reported at all sites affiliated with the University or with University-recognized organizations on and off campus. There is no written memorandum of understanding between Trine University Campus Safety and the local law enforcement agencies.

Community members, students, faculty, staff and guests are encouraged to immediately report all crimes and public safety related incidents to the Campus Safety department and to the appropriate law enforcement agency. Crimes should be reported promptly to ensure timely warning notices are issued and crimes are included and disclosed in the annual crime statistics. You may report a crime, an emergency or any non-emergency security or public safety related matter by contacting Campus Safety at **(260)316-1877**. In an emergency, the Steuben County 911 dispatch center can be contacted via any of the 9 emergency telephone poles located throughout campus. You may also contact the Angola Police Department at **(260) 665-2121**. All reports of criminal activity will be handled and investigated in an appropriate and professional manner.

911 should be dialed for any emergency situation.

Use the following numbers for routine calls:

Angola Police Department 260.665.2121

Trine University Tip Line 260.665.4700

Steuben County Sheriff's Department 260.668.1000

Angola Fire Department 260.665.5555

Cameron Hospital 260.665.2141

Office of Student Services 260.665.4168

Campus Safety 260.316.1877

Confidential Crime Reporting

If you are a victim of a crime and do not wish to pursue action within the university system or the criminal justice system, you may still want to consider making a confidential report. The purpose of a confidential report is to comply with your wish to keep the matter confidential, while taking steps to ensure the future safety of yourself and others. With such information, the University can keep an accurate record of the number of incidents involving students, determine where there is a pattern of crime with regard to a particular location, method, or assailant, and alert the campus community to potential danger. Reports filed in this manner are counted and disclosed in the annual crimes statistics for the institution.

As a result of the negotiated rulemaking process which followed the signing into law, the 1998 amendments to 20 U.S.C. Section 1092 (f), clarification was given to those considered to be campus safety authorities. Campus "Pastoral Counselors" and Campus "Professional Counselors," when acting as such are not considered to be a campus security authority and are not required to report crimes for inclusion into the annual disclosure of crime statistics. As a matter of policy, they are encouraged; if and when they deem it appropriate, to inform persons being counseled of the procedures to report crimes on a voluntary basis for the inclusion into the annual crime statistics.

The rulemaking committee defines counselors as:

Pastoral Counselor

An employee of an institution, who is associated with a religious order or denomination, recognized by that religious order or denomination as someone who provides confidential counseling and who is functioning within the scope of that recognition as a pastoral counselor.

Professional Counselor

An employee of an institution whose official responsibilities include providing psychological counseling to members of the institution's community and who is functioning within the scope of his or her license or certification.

Timely Warnings

The Senior Vice President of Operations, the Vice President for Student Services, and the Director of Campus Safety will work closely with the Marketing Department to provide information regarding threats to the safety of persons on campus. Marketing personnel will assist in creating and disseminating timely warnings for the Trine University Campus.

Student/Staff Safety

Besides direct efforts in crime prevention and detection, the Campus Safety Department carries out a number of programs to foster campus safety and security:

- **RA Student Patrol.** Specially selected and trained students patrol on a nightly basis with the Campus Safety Officers through the residence halls to look for vandalism, disorderly conduct, or suspicious activity. Residence halls are secured 24 hours per day.
- **Safety Escort Services.** Campus Safety officers offer escorts services to provide safety for those students, employees and guests who must walk on campus between dusk and dawn.
- **Emergency Telephones.** Outdoor emergency telephones, easily identifiable poles topped with blue lights, have been placed at strategic locations on campus. These phones are designed to allow immediate two-way communication between the Angola Police Department and the person using the emergency station.
- **Publications.** Both the Campus Safety Department and the student counselor distribute various publications that address problems such as date rape, alcohol abuse, and theft.
- **Lighting.** The campus is routinely surveyed to ensure that exterior areas are adequately lighted at night. Trees and shrubs that impair lighting along walks are trimmed as needed.
- **Building Security.** Some academic buildings must remain unlocked until late at night because of evening classes, Students and faculty research projects and special events. Custodians are instructed to report any suspicious situations to Campus Safety immediately. Campus operations personnel are responsible for safety considerations used in the maintenance of campus facilities.
- **Safety Committee.** The Campus Safety Director, Vice President for Student Services, Campus Operations Director, Human Resource Director, and Athletic Director take part in the Safety Committee. This group undertakes various programs to promote safety and security at Trine University.
- **Take back the Night.** Trine University participates in the Take Back the Night program on an annual basis. This is a program designed to make students aware of physical abuse situations present in relationships.
- **Self-defense Awareness.** Trine University sponsors local self-defense programs to come to the University and hold sessions for students who want to learn how to protect themselves during a violent encounter.
- **Office of Student Services/Dean of Students.** Staff members in this office provide a variety of services to students, including victim assistance, confidential counseling about personal concerns, and information about Trine University resources. Matters related to student conduct are the responsibility of the Office of Student Services staff.

Rape and Sexual Assault

Rape is sexual intercourse without consent. It may or may not involve actual injury. Acquaintance rape is a serious crime. The lack of verbal or physical resistance because of force, or threat of force does not mean consent. Rape and sexual assault happen, if you are a victim of rape or sexual assault, get to a safe place and secure medical attention as soon as possible. Trine University has resources available to help survivors of sexual assault, and can help survivors explore available options while ensuring needs and rights are respected.

The best defenses against rape and sexual assault are alertness and awareness. At all times, including dating situations, you should:

- Let a friend or roommate know with whom you will be, where you will be, and when you expect to return. Leave an address and phone number.
- Do not let peer pressure influence the amount of alcohol you consume. A study at a Big Ten university showed that 80 percent of men and 70 percent of women involved in sexual assaults had been drinking.
- Trust your feelings and instincts. If you feel threatened, there is probably a good reason. Get away fast.
- Report any assault or threat of assault to the Campus Safety Department and/or the Angola Police Department as soon as possible.
- In selecting dating partners, be aware of a person who:
 - Ignores your wishes.
 - Becomes angry and hostile when you say “no”.
 - Tries to make you feel guilty when you say “no”.
 - Ignores your personal space boundaries.
 - Is quick to show anger or aggression.
 - Is excessively jealous or possessive.
 - Doesn’t listen to what you say.
 - Forces you to constantly ward off advances.
 - Expresses hostile feelings.
- Your first few dates with any individual should be in public places. Always have an alternate way home.

Rape and Sexual Assault Victims

If you are the victim of rape or sexual assault, get to a safe place as soon as you can. Then you should:

- Try to preserve all physical evidence. Do not bathe, douche, or use the toilet, or change clothing.
- Notify Campus Safety at **(260) 316-1877** or the Angola Police Department **(260) 665-2121**, even if you are unsure about filing charges.
- Get medical attention as soon as possible.
- Call a close friend, resident assistant/director, or other trusted person who can be with you during your interview with the police.
- Use the victim-assistance service offered by the county and the counseling service provided by the Office of Student Services. The Trine University Counselor is available at **(260) 665-4172** and

can be contacted by Campus Safety after hours to assist survivors of sexual assault through the process.

- Trine University will change a victim's academic and living situations after an alleged sex offense if those changes are requested and reasonably available.

Other Sex Crimes

Sex crimes are not limited to rape and sexual assault. Other types of offensive and unacceptable behavior are crimes and should be dealt with accordingly. Exhibitionists, voyeurs, and persons who make obscene or harassing phone calls could be subject to criminal charges. While such persons often do not carry out physical attacks, you have no assurance that they will not. Do not take chances. Report all incidents to Campus Safety.

Exhibitionism and Voyeurism

If you are the victim of exhibitionist, try not to panic. Stay calm and show no reaction. Call Campus Safety or the Angola Police Department, reporting the time and location of the incident. If any witnesses are present, get their names and phone numbers. Details of the exhibitionist's appearance will help the police identify the individual, so try to get a good look at the offender. If a car is involved, try to remember the color, make, license plate number, and direction of travel.

You should follow the same guidelines if you observe a voyeur. Also, be sure to lock all doors and windows immediately.

Obscene and Harassing Phone Calls

Always use the telephone on your terms, not the terms of the caller. Do not talk to anyone unless you want to and never volunteer your name to the unknown caller. Hang up at once if a caller makes obscene or harassing remarks or does not respond to your, "hello".

You should always be wary of callers who say they are conducting a survey. Criminals often use this as a ruse to get confidential information such as credit card numbers or bank account locations. If you suspect that a call is not legitimate, get the caller's name, company affiliation, and phone number. You can call back after you have verified the authenticity of the call.

Prank phone callers often obtain numbers from classified ads. If you place an ad, use a box number or list your phone number without your address. You should also be careful about recording unusual messages on your phone answering machine. Police report that many crank calls originate after the word spreads about a unique message on an answering machine. Some other suggestions for dealing with obscene or crank callers:

- Do not play detective, counselor, or comedian. This is just what the caller wants.
- Report all obscene or harassing calls to the police immediately.
- Keep a log of repeated calls. Record the date, time, and content of the call. Try to describe the caller's voice and note any background noise.

Sex Crimes Prevention Act/Sex Offender Registration

In accordance to the Campus Sex Crimes Prevention Act (CSCPA) of 2000, which amends the Jacob Wetterling Crimes Against Children and Sexually Violent Offender Act, the Jeanne Clery Act and the Family Educational Rights and Privacy Act of 1974, Trine University is providing a link to the Indiana Sex and Violent Offender Registry. This act requires institutions of higher education to issue a statement advising the campus community where law enforcement information provided by the State concerning registered sex offenders may be obtained. It also requires sex offenders already required to register in a State to provide notice, as required under state law, to each institution of higher education in that State which that person is enrolled, employed or carrying on a vocation at the institution.

A list of all registered sex offenders in Indiana is available from The Indiana Sex and Violent Offender Registry. The registry may be accessed via the internet at: www.state.in.us/serv/cji_sor. Megan's Law can be found online at www.klaaskids.org/st-ind.htm.

Assault

Muggings, robberies, and other violent crimes may occur at any time. As with sex crimes, your best defense is to remain alert at all times and aware of the possibility that a crime could occur. If you are attacked, notify the police at once.

Here are some suggestions that can minimize your chances of being a victim:

- Never walk or jog alone especially during the evening or early morning hours. Even if you are just walking a short distance, call a friend to accompany you or contact Campus Safety **(260) 316-1877** for an escort.
- When you walk at night, select well-lit areas where other people are present. Avoid alleys and back streets. Do not walk next to dense shrubbery or in other places where an attacker could hide.
- Never Hitchhike.
- Always have your keys in your hand as you approach your front door or car. You will be less vulnerable because you can get inside quicker.
- Carry a whistle to summon help.
- Before you go anywhere, let your friends and family know when you will return. Work out a system so that friends will notify Campus Safety or the Police Department if you do not return within a specified time.
- Stay with your group at parties. Many attacks have occurred after friends were persuaded to leave because the victim said, "Go on without me. I'll be fine."
- Keep windows, screens, and doors locked at all times. Keep drapes closed so that persons outside cannot see into rooms.
- Report any suspicious persons or activity to the Campus Safety Department.

Disciplinary Procedure Disclosure

A disciplinary action may be initiated to address student conduct related matters in cases involving a student accused of violating any regulations governing student conduct. Such actions follow the established procedures as outlined in the student handbook. Matters related to student conduct are the responsibility of the Office of Student Services staff.

When a disciplinary hearing is held concerning alleged sexual assault, the student and the student's accuser are entitled to the same opportunities to have others present during the hearing, and both the student and the student's accuser shall be informed of the outcome of the disciplinary proceedings. Sanctions the University may impose in cases involving sex offenses include disciplinary probation, probated suspension, suspension, suspension from housing and expulsion. All sexual assault investigations will be primarily investigated by the Angola Police Department with the University's full support and cooperation. Trine University will conduct an internal investigation for all cases involving alleged sexual assault and sexual misconduct.

You may access Trine University's Sexual Assault/Sexual Misconduct Policy and Sexual Assault/Sexual Misconduct Judicial Process at: http://www.trine.edu/parents/of_prospective_students/campus_safety.

In cases involving crimes of violence or non-forcible sex offenses, Trine University will, upon written request, disclose to the alleged victim of a crime of violence, or a non-forcible sex offense, the results of any disciplinary hearing conducted by the university against the student who is the alleged perpetrator of the crime or offense. If the alleged victim is deceased as a result of the crime or offense, Trine University will provide results of the disciplinary hearing to the victim's next of kin, if so requested.

Missing Students who reside in on-campus housing

If a member of the university community has reason to believe that a student who resides in on-campus housing is missing, he or she should immediately notify Campus Safety at **(260) 316-1877** or the Office of Student Services at **(260) 665-4168**. The Campus Safety or Student Services staff will generate a missing person report and initiate an investigation.

In addition to registering a general emergency contact, students residing in on-campus housing have the option to identify confidentially an individual to be contacted by Trine University in the event the student is determined to be missing for more than 24 hours. A student who wishes to identify a confidential contact can do so through the student registration in the Registrar's Office. A student's confidential contact information will be accessible only by authorized campus officials and law enforcement in the course of the investigation.

After investigating the missing student report, should University Officials determine that a student is missing and has been missing for more than 24 hours, the Angola Police Department will be contacted and the student's emergency contact will be contacted and notified. If the missing student is under the age of 18 and is not an emancipated individual, Trine University will notify the student's parent or legal guardian immediately after University Officials have determined that the student has been missing for 24 hours. In addition, all emergency contacts designated by the student will be contacted.

Safety guidelines for Armed Subjects, Active Shooter Situations

An active shooter is a person who appears to be actively engaged in killing or attempting to kill people in a populated area; in most cases active shooters use firearm(s) and there is no pattern or method to their selection of victims. These situations are dynamic and evolve rapidly, demanding immediate deployment of law enforcement resources to stop the shooting and mitigate harm to innocent victims. This section provides guidance to persons who may be caught in an active shooter situation, and describes what to expect from responding police officers.

What should you do?

In general, how you respond to an active shooter will be directed by the specific circumstances of the encounter, bearing in mind there could be more than one shooter involved in the same situation. If you find yourself involved in an active shooter situation, try to remain calm and use these guidelines to help you plan a strategy for survival.

If an active shooter is outside your building:

Proceed to a room that can be locked, close and lock all windows and doors, and turn off all the lights; if possible, get everyone down to the floor and ensure that no one is visible from outside the room. One person in the room should call 911, advise the dispatcher of what is taking place, and inform the dispatcher of your location; remain in place until the police, or a campus administrator known to you, gives the "all clear." Unfamiliar voices may be the shooters attempting to lure victims from their safe space; do not respond to any voice commands until you can verify with certainty that they are being issued by a police officer.

If an active shooter is in the same building you are in:

Determine if the room you are in can be locked and if so, follow the same procedures described in the previous paragraph. If your room cannot be locked, determine if there is a nearby location that can be reached safely and secured, or if you can safely exit the building. If you decide to move from your current location, be sure to follow the instructions outlined below.

If an active shooter enters your office or classroom:

Try to remain calm. Dial 911 if possible, and alert police to the shooter's location: if you can't speak, leave the line open so the dispatcher can listen to what is taking place. Normally the location of a 911 call can be determined without speaking. If there is absolutely no opportunity to escape or hide, it might be possible to negotiate with the shooter; attempting to overpower the shooter with force should be considered a very last resort, after all other options have been exhausted. If the shooter leaves the area, proceed immediately to a safer place and do not touch anything that was in the vicinity of the shooter.

No matter what the circumstances, if you decide to flee during an active shooting situation, make sure you have an escape route and plan in mind. Do not carry anything while fleeing; move quickly, keep your hands visible, and follow the instructions of any police officers you may encounter. Do not attempt to remove injured people; instead, leave wounded victims where they are and notify authorities of their location as soon as possible. Do not try to drive off campus until advised it is safe to do so by police or campus administrators.

What to expect from responding police officers:

Police Officers responding to an active shooter are trained to proceed immediately to the area in which shots were last heard; their purpose is to stop the shooting as quickly as possible. The first responding officers may be dressed in regular patrol uniforms, or they may be wearing external bulletproof vests, Kevlar helmets, and other tactical equipment. The officers may be armed with rifles, shotguns, or handguns, and might be using tasers, pepper spray, or tear gas to control the situation. Regardless of how they appear, remain calm, do as the officers tell you, and do not be afraid of them. Put down any bags or packages you may be carrying and keep your hands visible at all times; if you know where the shooter is, tell the officers. The first officers to arrive will not stop to aid injured people; rescue teams composed of other officers and emergency medical personnel will follow the first officers into secured areas to treat and remove injured persons. Keep in mind that even once you have escaped to a safer location, the entire area is still a crime scene; police will usually not let anyone leave until the situation is fully under control and all witnesses have been identified and questioned. Until you are released, remain at the assembly point authorities designate.

Theft

Campuses and surrounding areas are frequent targets of thieves, largely because so many students and employees carelessly leave doors unlocked and valuables unprotected. As with crimes against the person, your best defense against thieves is vigilance. Recognize that danger exists and take precautions. Here are a few suggestions:

- Keep your doors and windows locked.
- Do not hide a key to your apartment.
- Do not lend your key to anyone.
- Do not keep your ID card on your key ring.
- Do not keep large amounts of money in your room or apartment. Keep money in the bank.
- Do not advertise that you will not be on campus by posting it on Facebook or other social networking sites or by revealing this through a recording on your voicemail. Ask friends to NOT leave messages on your door.
- Do not leave valuables unattended.
- Engrave your student identification number on valuable possessions.
- Make a list of your valuable possessions including make, model, serial number, and description. Keep one copy in a safe place and another at your home off-campus.
- Ensure that campus personnel are wearing their ID tags before admitting them into your room or apartment.
- Never reveal your calling card number or automatic teller machine (ATM) number to anyone.
- Lock your bicycle with a sturdy lock, weaving it through frame, spokes, and rack.
- Always lock your car. Do not leave valuables inside or visible.
- Do not lend your credit cards to anyone. Keep a list of your cards and their numbers with your insurance papers.
- Maintain adequate insurance coverage. Report thefts to the police and Campus Safety at once.

Identity Theft

Identity theft is a crime in which someone wrongfully obtains and uses another person's personal data in some way that involves fraud or deception, typically for economic gain. This personal data could be a Social Security Number, bank account and credit card info, telephone calling card numbers, and other valuable identifying data.

With identity theft and fraud, which are often computer-aided, there are measures that can be taken to reduce or minimize the risk of becoming a victim. These measures can be taken by remembering the word "SCAM."

S – Be **STINGY** about giving out personal information to others unless you have a reason to trust them. Limit the information on personal checks; do not have your Social Security, driver's license, or telephone numbers printed on them. Should someone telephone or send an electronic message (e-mail_ with an "unbelievable" credit card offer or notification of an alleged "prize" being won, do not offer any personal data, but rather ask that they mail an application or written notification of some type. If one is later received from a company, the Better Business Bureau can be contacted in an effort to determine whether or not the company is legitimate.

C – **CHECK** financial information regularly and examine records for unrecognized/unauthorized transactions. Should such transactions be noted, the bank institutions and credit card companies should be contacted immediately.

A – **ASK** periodically for a copy of your credit report. The three principal credit reporting companies are Equifax, Experian, and TransUnion. These three companies, as well as the United States Federal Trade Commission, are accessible online.

M – **MAINTAIN** careful records of banking and financial records as well as personal computer security. Computer security can be fortified by installing any number of spyware programs and by installing firewalls. Changing passwords frequently and reducing any file sharing also can aid in the security of personal computers. Report any suspected identity theft or fraud to the police.

Alcoholic Beverages

Use, possession, or distribution of alcoholic beverages is strictly regulated.

State law prohibits consumption or possession of alcoholic beverages by persons younger than 21 years old. The law also prohibits persons 21 years or older from providing alcoholic beverages to minors. A person misrepresenting his or her age to obtain alcoholic beverages is in violation of the law.

With the exception of university sanctioned events providing direct guidance to the allowance of alcohol on campus, possession of alcoholic beverages on the Trine University campus is prohibited. Violators of alcohol policies are subject to the provisions of applicable state and federal laws as well as Trine University disciplinary action.

Trine University's alcohol policy is published in the *student handbook*. You may consult this policy for detailed information. The policy can be found in the student handbook published online at:

[http://www.trine.edu/campus_life/student_handbook/.](http://www.trine.edu/campus_life/student_handbook/)

Assistance for students is available through the University's counseling programs. Alcohol abuse counseling is provided by the Employees Assistance Program for Trine University Employees. Personal counseling and referrals are provided for students through the Office of Student Services counseling service.

Alcohol Wise

The Office of Student Services has partnered with Alcohol Wise to provide all incoming freshmen with an on-line alcohol education program. The Third Millennium "Under the Influence" program is mandatory for all students who have been found to have consumed alcohol on university property. This program is done in conjunction with community service and counseling services.

Drug and Crime Tip Telephone Line and Website

The Trine University Campus Safety Department has installed an anonymous drug and crime tip telephone line. Those who want to report any illegal drug or crime activity should dial **(260) 665-4700** or simply extension 4700 from any campus phone. You may also visit: <http://www.trine.edu/silentwitness>. The form can be completed and the Director of Campus Safety will receive the information contained within the form.

Illegal Drugs

Indiana state law and Trine University regulations prohibit the use, possession, or distribution of narcotics or controlled substances without a valid prescription.

Violators of drug policies are subject to the provisions of applicable state and federal laws as well as Trine University disciplinary actions. Trine University maintains a "no tolerance" drug policy.

Trine University's drug policy is published and distributed annually to students and employees. Consult this policy for detailed information. This policy can be found in the student handbook published online at: http://www.trine.edu/campus_life/student_handbook/.

Assistance for students is available through the University's counseling programs. Drug abuse counseling is provided by the Employees Assistance Program for Trine University Employees. Personal counseling and referrals are provided for students through the Office of Student Services counseling service.

Crisis Intervention Team

There are Trine University employees specially trained to safely de-escalate contacts with emotionally distressed and mentally ill persons and work with the mental health system in Steuben County to get help for people in need. The Crisis Intervention Team is a county-wide effort that involves the hospital, counselors, courts, firefighters, and the Angola Police Department. All persons involved are provided training to help them recognize when a person's actions may be the result of a mental health issue, and they are encouraged to involve the CIT members to help bring the situations to a successful resolution for the person in distress and the community.

Transportation

Angola is a small community and Trine University is within walking distance of many attractions. However, some students rely on some form of alternate transportation throughout town. A list of alternative transportation services can be located in the Office of Student Services. Additionally, Campus Safety officers routinely patrols in transportation vehicles and provides students rides to various locations through campus, especially during the evening hours.

Emergency Preparedness

The Campus Safety Committee is responsible for the emergency preparedness and planning activities on the Trine University Campus. The Campus Safety Committee partners with the Steuben County Emergency Management Agency and various other community agencies in developing the Trine University Emergency Operations Manual.

The goal of this team is to provide a means to utilize all available resources to prepare for potential emergencies or disasters whenever possible and deal efficiently with the effects of inevitable events and to respond to save lives and protect property and promote a means to recover mission-critical business and academic operations.

Emergency Medical Response

The Steuben County Emergency Medical Service ambulances are centrally located within the city of Angola along with the Angola Fire Department. Both agencies are within minutes of campus.

Emergency Warning Sirens/Alarms

IF YOU HEAR:

- The all-weather warning sirens, shelter inside a building in a safe location and seek additional information by all means possible.
- A fire alarm, evacuate the building immediately and proceed to the safe assembly locations.

Tornadoes

A tornado watch is issued when conditions are favorable for tornado formation. A tornado warning is issued when a tornado has been detected and may be approaching. In this locality, a continuous siren signal lasting more than two minutes signifies a tornado warning. Tornado warnings are broadcasted by the weather siren located on top of the Moyer Apartment building, Texcaster, Trine University Radio, and by local commercial radio and television stations.

When you hear a tornado warning, you should seek shelter immediately in the nearest facility (preferably in a reinforced building) and proceed to the lowest level of the building away from windows and doors. If possible, avoid auditoriums, gymnasiums, and other areas with wide-span roofs. Be prepared to kneel and cover your head. If you are in a building with no basement, get under heavy furniture near the center of the building. If you are outdoors, lie flat in the nearest depression, ditch, or ravine. Remain in the shelter area until the all-clear signal is given via radio or television or the expiration of the original tornado warning or by University officials.

Evacuation Routes

Evacuation route maps are posted in all academic buildings and residence halls. In the event of a fire or emergency, the maps provide evacuation routes and a safe meeting location for all facilities.

Trine's Emergency Warning Notification System

At Trine University, people move throughout the campus freely. A key part to Trine University's campus preparedness is the University's emergency warning notification system. Despite advances in communication, there is no way to reach everyone instantly with a single message. However, the multi-layered communication approaches we have in place will help spread the word on emergency incidents.

We use the following concepts to initiate our warning notification:

- **Fire Alarms:** immediately evacuate the building and proceed to your Safe Assembly location
- **Weather Siren:**(mounted on top of the Moyer Apartments)
 - Sirens: immediately seek shelter (Shelter in Place) in a safe location within the closest building. "Shelter in Place" simply means seeking shelter inside a building or University residence. This course of action may need to be taken during a tornado, earthquake (quite rare in Indiana), and an accidental release of toxic chemicals in the outside air, or a serious civil disturbance. You may be notified by the Outdoor Emergency Warning sirens, announcements by public safety officials, or your own observations. Go inside to the lowest internal room and seek additional information by all means possible. Remain in place until police, fire, or other emergency response personnel tell you it is safe to leave or until such information is announced through the alert system.
- **E-mail:** An e-mail will be sent to all people with a Trine University e-mail address.
- **Text Messaging:** Trine University faculty, staff, students, and parents may sign up via the Trine University web site to receive an emergency notification text message.
- **Trine University's home page:** The home page (www.trine.edu) may be focal point of the most complete information in all campus-related emergencies.
- **Residence Life Staff:** University Residences have procedures for alerting people in individual halls via megaphones.
- **Local Media:** Local media is monitored and utilized for announcements and alerts.
- Activation of all or part of the overall warning notification system will be decided on by the Incident Commander and senior leadership, as time permits. Each incident will be evaluated based on incident specifics and life safety factors; a decision to make a timely warning will then be made. The Senior Vice President of Campus Operations or the Vice President of Student Services will normally direct Trine Emergency Notification activation. Trine's emergency alerts will normally be tested each semester.

The Senior Vice President of Operations, Vice President for Student Services, or their designated representatives and any other affected departments/individuals normally conduct an incident After Action Review to discuss any lessons learned. The lessons learned are documented in the After Action Review Improvement Plan and are used to refine procedures and train officials.

Trine's Communication System for Parents

In an effort to keep parents informed about important information in the event of a campus emergency, Trine University has opened the TextCaster notification and e-mail notification (which is delivered via the program TextCaster) system to all Trine University Parents.

Signup for TextCaster (Faculty, Staff, Students & Parents) Instructions can be found at:
http://www.trine.edu/current_students/emergency_text_alerts_sign_up

Reported Incidents	Angola Main Campus (January 1, 2010-December 31, 2010)											
	Residence Halls			Total On Campus			Non-Campus Buildings			Public Property		
Criminal Offenses	2008	2009	2010	2008	2009	2010	2008	2009	2010	2008	2009	2010
a) Murder/Non-Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0
b) Forcible Sex Offense (including forcible rape)	0	3	0	0	3	0	0	0	0	0	0	0
c) Non-Forcible Sex Offenses	0	0	0	0	0	0	0	0	0	0	0	0
d) Robbery	0	0	0	0	0	0	0	0	0	0	0	0
e) Aggravated Assault	0	0	0	0	0	0	0	0	0	0	0	0
f) Burglary	4	6	16	4	14	18	0	0	0	0	0	0
f1) Forcible Entry	0	0	8	0	0	8	0	0	0	0	0	0
f2) Non-Forcible Entry	4	14	8	4	6	10	0	0	0	0	0	0
g) Motor Vehicle Thefts	0	0	0	0	0	0	0	0	0	0	0	0
h) Arson	0	0	0	0	0	0	0	0	0	0	0	0
i) Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0
Criminal Hate Offenses	0	0	0	0	0	0	0	0	0	0	0	0
a) Murder/Non-Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0
b) Aggravated Assault	0	0	0	0	0	0	0	0	0	0	0	0
c) All Forcible Sex Offenses, Including Forcible Rape	0	0	0	0	0	0	0	0	0	0	0	0
d) Forcible Rape	0	0	0	0	0	0	0	0	0	0	0	0
e) Arson	0	0	0	0	0	0	0	0	0	0	0	0
f) Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0
g) Simple Assault	0	0	0	0	0	0	0	0	0	0	0	0

	On Campus, in Residence Halls Arrests			Total On-Campus Arrests			Disciplinary Actions/Judicial Referrals		
	2008	2009	2010	2008	2009	2010	2008	2009	2010
Liquor Law Violations	0	2	3	5	2	7	27	55	76
Drug Abuse Violations	1	5	1	0	5	1	3	5	14
Weapons Possessions	0	0	0	0	1	0	0	0	0

	Non-Campus Building Arrests			Public Property Arrests		
	2008	2009	2010	2008	2009	2010
Liquor Law Violations	0	0	0	0	1	3
Drug Abuse Violations	0	0	0	0	0	0
Weapons Possessions	0	0	0	0	1	0

Reported Incidents	Angola North Campus (January 1, 2010-June 9, 2010)											
	Residence Halls			Total On Campus			Non-Campus Buildings			Public Property		
Criminal Offenses	2008	2009	2010	2008	2009	2010	2008	2009	2010	2008	2009	2010
a) Murder/Non-Negligent Manslaughter	N/A	N/A	N/A	0	0	0	0	0	0	0	0	0
b) Forcible Sex Offense (including forcible rape)	N/A	N/A	N/A	0	0	0	0	0	0	0	0	0
c) Non-Forcible Sex Offenses	N/A	N/A	N/A	0	0	0	0	0	0	0	0	0
d) Robbery	N/A	N/A	N/A	0	0	0	0	0	0	0	0	0
e) Aggravated Assault	N/A	N/A	N/A	0	0	0	0	0	0	0	0	0
f) Burglary	N/A	N/A	N/A	0	0	0	0	0	0	0	0	0
f1) Forcible Entry	N/A	N/A	N/A	0	0	0	0	0	0	0	0	0
f2) Non-Forcible Entry	N/A	N/A	N/A	0	0	0	0	0	0	0	0	0
g) Motor Vehicle Thefts	N/A	N/A	N/A	0	0	0	0	0	0	0	0	0
h) Arson	N/A	N/A	N/A	0	0	0	0	0	0	0	0	0
i) Negligent Manslaughter	N/A	N/A	N/A	0	0	0	0	0	0	0	0	0
Criminal Hate Offenses	N/A	N/A	N/A	0	0	0	0	0	0	0	0	0
a) Murder/Non-Negligent Manslaughter	N/A	N/A	N/A	0	0	0	0	0	0	0	0	0
b) Aggravated Assault	N/A	N/A	N/A	0	0	0	0	0	0	0	0	0
c) All Forcible Sex Offenses, Including Forcible Rape	N/A	N/A	N/A	0	0	0	0	0	0	0	0	0
d) Forcible Rape	N/A	N/A	N/A	0	0	0	0	0	0	0	0	0
e) Arson	N/A	N/A	N/A	0	0	0	0	0	0	0	0	0
f) Negligent Manslaughter	N/A	N/A	N/A	0	0	0	0	0	0	0	0	0
g) Simple Assault	N/A	N/A	N/A	0	0	0	0	0	0	0	0	0

	On Campus, in Residence Halls Arrest			Total On-Campus Arrests			Disciplinary Actions/Judicial Referrals		
	2008	2009	2010	2008	2009	2010	2008	2009	2010
Liquor Law Violations	N/A	N/A	N/A	0	0	0	0	0	0
Drug Abuse Violations	N/A	N/A	N/A	0	0	0	0	0	0
Weapons Possessions	N/A	N/A	N/A	0	0	0	0	0	0

	Non-Campus Building Arrests			Public Property Arrests		
	2008	2009	2010	2008	2009	2010
Liquor Law Violations	0	0	0	0	0	0
Drug Abuse Violations	0	0	0	0	0	0
Weapons Possessions	0	0	0	0	0	0

***The Angola North Campus moved classes to the Angola Main Campus on June 9, 2010**

Reported Incidents	Fort Wayne Campus (January 1, 2010-December 31, 2010) Regional/Public Safety Academy statistics combined											
Criminal Offenses	Residence Halls			Total On Campus			Non-Campus Buildings			Public Property		
	2008	2009	2010	2008	2009	2010	2008	2009	2010	2008	2009	2010
a) Murder/Non-Negligent Manslaughter	N/A	N/A	N/A	0	0	0	0	0	0	0	0	0
b) Forcible Sex Offense (including forcible rape)	N/A	N/A	N/A	0	0	0	0	0	0	0	0	0
c) Non-Forcible Sex Offenses	N/A	N/A	N/A	0	0	0	0	0	0	0	0	0
d) Robbery	N/A	N/A	N/A	0	0	0	0	0	0	0	0	0
e) Aggravated Assault	N/A	N/A	N/A	0	0	0	0	0	0	0	0	0
f) Burglary	N/A	N/A	N/A	0	0	0	0	0	0	0	0	0
f1) Forcible Entry	N/A	N/A	N/A	0	0	0	0	0	0	0	0	0
f2) Non-Forcible Entry	N/A	N/A	N/A	0	0	0	0	0	0	0	0	0
g) Motor Vehicle Thefts	N/A	N/A	N/A	0	0	0	0	0	0	0	0	0
h) Arson	N/A	N/A	N/A	0	0	0	0	0	0	0	0	0
i) Negligent Manslaughter	N/A	N/A	N/A	0	0	0	0	0	0	0	0	0
Criminal Hate Offenses	N/A	N/A	N/A	0	0	0	0	0	0	0	0	0
a) Murder/Non-Negligent Manslaughter	N/A	N/A	N/A	0	0	0	0	0	0	0	0	0
b) Aggravated Assault	N/A	N/A	N/A	0	0	0	0	0	0	0	0	0
c) All Forcible Sex Offenses, Including Forcible Rape	N/A	N/A	N/A	0	0	0	0	0	0	0	0	0
d) Forcible Rape	N/A	N/A	N/A	0	0	0	0	0	0	0	0	0
e) Arson	N/A	N/A	N/A	0	0	0	0	0	0	0	0	0
f) Negligent Manslaughter	N/A	N/A	N/A	0	0	0	0	0	0	0	0	0
g) Simple Assault	N/A	N/A	N/A	0	0	0	0	0	0	0	0	0

	On Campus, in Residence Halls Arrest			Total On-Campus Arrests			Disciplinary Actions/Judicial Referrals		
	2008	2009	2010	2008	2009	2010	2008	2009	2010
Liquor Law Violations	N/A	N/A	N/A	0	0	0	0	0	0
Drug Abuse Violations	N/A	N/A	N/A	0	0	0	0	0	0
Weapons Possessions	N/A	N/A	N/A	0	0	0	0	0	0

	Non-Campus Building Arrests			Public Property Arrests		
	2008	2009	2010	2008	2009	2010
Liquor Law Violations	0	0	0	0	0	0
Drug Abuse Violations	0	0	0	0	0	0
Weapons Possessions	0	0	0	0	0	0

Reported Incidents	Schererville Campus (January 1, 2010-December 31, 2010)											
Criminal Offenses	Residence Halls			Total On Campus			Non-Campus Buildings			Public Property		
	2008	2009	2010	2008	2009	2010	2008	2009	2010	2008	2009	2010
a) Murder/Non-Negligent Manslaughter	N/A	N/A	N/A	0	0	0	0	0	0	0	0	0
b) Forcible Sex Offense (including forcible rape)	N/A	N/A	N/A	0	0	0	0	0	0	0	0	0
c) Non-Forcible Sex Offenses	N/A	N/A	N/A	0	0	0	0	0	0	0	0	0
d) Robbery	N/A	N/A	N/A	0	0	0	0	0	0	0	0	0
e) Aggravated Assault	N/A	N/A	N/A	0	0	0	0	0	0	0	0	0
f) Burglary	N/A	N/A	N/A	0	0	0	0	0	0	0	0	0
f1) Forcible Entry	N/A	N/A	N/A	0	0	0	0	0	0	0	0	0
f2) Non-Forcible Entry	N/A	N/A	N/A	0	0	0	0	0	0	0	0	0
g) Motor Vehicle Thefts	N/A	N/A	N/A	0	0	0	0	0	0	0	0	0
h) Arson	N/A	N/A	N/A	0	0	0	0	0	0	0	0	0
i) Negligent Manslaughter	N/A	N/A	N/A	0	0	0	0	0	0	0	0	0
Criminal Hate Offenses	N/A	N/A	N/A	0	0	0	0	0	0	0	0	0
a) Murder/Non-Negligent Manslaughter	N/A	N/A	N/A	0	0	0	0	0	0	0	0	0
b) Aggravated Assault	N/A	N/A	N/A	0	0	0	0	0	0	0	0	0
c) All Forcible Sex Offenses, Including Forcible Rape	N/A	N/A	N/A	0	0	0	0	0	0	0	0	0
d) Forcible Rape	N/A	N/A	N/A	0	0	0	0	0	0	0	0	0
e) Arson	N/A	N/A	N/A	0	0	0	0	0	0	0	0	0
f) Negligent Manslaughter	N/A	N/A	N/A	0	0	0	0	0	0	0	0	0
g) Simple Assault	N/A	N/A	N/A	0	0	0	0	0	0	0	0	0

	On Campus, in Residence Halls Arrest			Total On-Campus Arrests			Disciplinary Actions/Judicial Referrals		
	2008	2009	2010	2008	2009	2010	2008	2009	2010
Liquor Law Violations	N/A	N/A	N/A	0	0	0	0	0	0
Drug Abuse Violations	N/A	N/A	N/A	0	0	0	0	0	0
Weapons Possessions	N/A	N/A	N/A	0	0	0	0	0	0

	Non-Campus Building Arrests			Public Property Arrests		
	2008	2009	2010	2008	2009	2010
Liquor Law Violations	0	0	0	0	0	0
Drug Abuse Violations	0	0	0	0	0	0
Weapons Possessions	0	0	0	0	0	0

Reported Incidents	South Bend Campus Mishawaka (January 1, 2010-December 31, 2010)											
Criminal Offenses	Residence Halls			Total On Campus			Non-Campus Buildings			Public Property		
	2008	2009	2010	2008	2009	2010	2008	2009	2010	2008	2009	2010
a) Murder/Non-Negligent Manslaughter	N/A	N/A	N/A	0	0	0	0	0	0	0	0	0
b) Forcible Sex Offense (including forcible rape)	N/A	N/A	N/A	0	0	0	0	0	0	0	0	0
c) Non-Forcible Sex Offenses	N/A	N/A	N/A	0	0	0	0	0	0	0	0	0
d) Robbery	N/A	N/A	N/A	0	0	0	0	0	0	0	0	0
e) Aggravated Assault	N/A	N/A	N/A	0	0	0	0	0	0	0	0	0
f) Burglary	N/A	N/A	N/A	0	0	0	0	0	0	0	0	0
f1) Forcible Entry	N/A	N/A	N/A	0	0	0	0	0	0	0	0	0
f2) Non-Forcible Entry	N/A	N/A	N/A	0	0	0	0	0	0	0	0	0
g) Motor Vehicle Thefts	N/A	N/A	N/A	0	0	0	0	0	0	0	0	0
h) Arson	N/A	N/A	N/A	0	0	0	0	0	0	0	0	0
i) Negligent Manslaughter	N/A	N/A	N/A	0	0	0	0	0	0	0	0	0
Criminal Hate Offenses	N/A	N/A	N/A	0	0	0	0	0	0	0	0	0
a) Murder/Non-Negligent Manslaughter	N/A	N/A	N/A	0	0	0	0	0	0	0	0	0
b) Aggravated Assault	N/A	N/A	N/A	0	0	0	0	0	0	0	0	0
c) All Forcible Sex Offenses, Including Forcible Rape	N/A	N/A	N/A	0	0	0	0	0	0	0	0	0
d) Forcible Rape	N/A	N/A	N/A	0	0	0	0	0	0	0	0	0
e) Arson	N/A	N/A	N/A	0	0	0	0	0	0	0	0	0
f) Negligent Manslaughter	N/A	N/A	N/A	0	0	0	0	0	0	0	0	0
g) Simple Assault	N/A	N/A	N/A	0	0	0	0	0	0	0	0	0

	On Campus, in Residence Halls Arrest			Total On-Campus Arrests			Disciplinary Actions/Judicial Referrals		
	2008	2009	2010	2008	2009	2010	2008	2009	2010
Liquor Law Violations	N/A	N/A	N/A	0	0	0	0	0	0
Drug Abuse Violations	N/A	N/A	N/A	0	0	0	0	0	0
Weapons Possessions	N/A	N/A	N/A	0	0	0	0	0	0

	Non-Campus Building Arrests			Public Property Arrests		
	2008	2009	2010	2008	2009	2010
Liquor Law Violations	0	0	0	0	0	0
Drug Abuse Violations	0	0	0	0	0	0
Weapons Possessions	0	0	0	0	0	0

Fire Safety

An estimated 3,800 university housing fires occur each year in the United States. Eighty-eight percent of university housing fires are cooking fires. Small, confined cooking fires account for 81 percent of university housing fires. However, cooking fires comprise only 9 percent of non-confined university housing fires. Since 2000, over 135 students have died in college campus fires throughout the nation. Ninety percent of these preventable fire fatalities occurred in off-campus housing, however the remaining 10% occurred in University residence halls. Trine University has never reported a fire fatality.

Campus Housing/Building Evacuation

In the event of a fire, the university expects that all campus community members will evacuate by the nearest exit, closing doors and activating the fire alarm system (if one is present) as they leave. Once safely outside a building, it is appropriate to contact 911 and the Campus Safety department. Students and staff are informed to proceed to the buildings designated assembly point, by University officials, Emergency Response personnel, Building Coordinators, Residence Life staff and Campus Safety staff.

In the event a fire alarm sounds, Trine University policy is that all occupants must evacuate from the building, closing doors as they leave. Training is provided to Residence Life staff in firefighting suppression. All occupants should exit the building safely and quickly, shutting doors along the exit path as they go to contain the spread of flames and smoke, and to activate the alarm as they exit. At no time should the closing of doors or the activation of the alarm delay the exit from the building.

Reporting a fire

If a burning odor or smoke is present, pull the fire alarm and call 911. When calling, please provide as much information as possible about the location, date, time and cause of fire. You must report all fires and alarms to Campus Operations at **(260) 665-4155** and Campus Safety at **(260) 316-1877**.

Portable Fire Extinguishers

- Portable fire extinguishers at Trine University are intended for use by trained individuals.
- You should activate the nearest fire alarm prior to using a fire extinguisher. Most portable extinguishers are appropriate for only small contained fires, such as a fire in a wastebasket.
- Do not attempt to fight a fire if you have not been trained or are unsure about that type of extinguisher to use.
- Do not attempt to fight a spreading or growing fire and never block your escape.

Emergency Building Evacuation for People with Physical Disabilities

In the event of an emergency that may require a building evacuation, the following procedure is recommended:

- Call 911 and advise the dispatcher of your location and remain where you are by sheltering in place.
- If you are unable to call 911, advise others of your location to inform emergency personnel. It also is recommended that a person have a sounding device, such as a whistle, to alert emergency personnel, and a small flashlight.

- Remember to never use the elevator.
- It is best to have arrangements pre-planned for evacuation assistance. Arrangements can be made to reasonably assure that assistance is provided to anyone who requires it. Contact the Office of Student Services for pre-plan arrangements or questions.

Fire Prevention and Public Evacuation

Trine University would like to assist in mitigating the threat of life and property throughout the Trine University community, with the delivery of quality education, prevention, inspection, and preparedness.

The Angola Fire Department offers a variety of safety classes. Additional information can be obtained by calling (260) 665-5555 or by going to <http://www.angolain.org/Fire>

In the Event of a Fire

- If you discover a fire in your area: Alert others in the immediate area, get out, and close the door behind you.
- Activate the building fire alarm system on your way out and call the Angola Fire Department by dialing 911 from a safe place.
- Leave the fire area immediately by following your planned exit route and closing all doors behind you to slow the spread of fire and smoke.
- Exit the building via the closest exit or exit stairway.
- Never use an elevator when evacuating for a fire alarm or smoke-filled building. Always use the stairs.
- Once outside the building, move to a safe area. Tell the fire department if anyone is left inside, and do not reenter until you are told you may.
- Contact Campus Safety at **(260) 316-1877**.

If you are trapped or unable to exit

- Stay calm, and take steps to protect yourself.
- If possible, move to a room with an outside window.
- If there is a working phone, call 911 and tell the dispatcher where you are. Do this even if you can see the fire department from the window.
- Stay where rescuers can see you through the window, and wave a light-colored item to attract their attention.
- Stuff clothing, towels, or blankets around the cracks in the door to help keep smoke out of your refuge.
- If possible, open the window at the top and bottom. Be ready to shut the window quickly if smoke rushes in.
- Be patient. The rescue of occupants of large structures could take time.

Residential Life Health and Safety Standards

The Office of Student Services performs Residence Hall Health and Safety inspections on an annual basis. These inspections are designed to find and eliminate safety violations. The inspections include, but are not limited to, a visual examination of electrical cords, sprinkler heads, smoke detectors, fire extinguishers and other life safety systems.

In addition, each room will be examined for the presence of prohibited items (e.g., sources of open flames, such as candles; non-surge protected extension cords; halogen lamps; portable cooking appliances; etc.) or prohibited activity (e.g., smoking in the room; tampering with life safety equipment; possession of pets; etc.) This inspection will also include a general assessment of food and waste storage and cleanliness of the room. Prohibited items will be immediately disabled or confiscated.

The following actions and items listed below are prohibited in residential facilities:

- Appliances. Appliances with an exposed heating element or open coil are prohibited. Appliances prohibited in the residential facilities includes gas grills, space heaters, air conditioners, toasters, toaster ovens, oil lamps, indoor grills, and portable generators.
- Candles, Open Flame and Incense. Burning candles, open flames and incense are strictly prohibited in any university building.
- Smoking is strictly prohibited on any university property.
- Cooking is prohibited in any student room.

Trine University Fire Safety Systems in Residential Facilities

Building	Address	Fire Alarm Monitoring	Partial *1 Sprinkler System	Full *2 Sprinkler System	Smoke Detection	Fire Extinguisher Devises	Evaluation Plans & Placards	Number of evacuation (fire) drills each calendar year
Alwood Hall	317 Summit St.	Yes			Yes	Yes	Yes	2
Bukoff Apt.	1114 Carl Elliott Dr.	Yes		Yes	Yes	Yes	Yes	2
Campus Village	701 Park Ave.	Yes			Yes	Yes	Yes	
Campus Village	408 Oakwood St.	Yes			Yes	Yes	Yes	
Campus Village	418 Oakwood St.	Yes			Yes	Yes	Yes	
Campus Village	422 Oakwood St.	Yes			Yes	Yes	Yes	
Cameron Hall	902 Park Ave.	Yes			Yes	Yes	Yes	2
Conrad Hall	315 Summit St.	Yes			Yes	Yes	Yes	2
Fabiani Hall	800 Park Ave.	Yes			Yes	Yes	Yes	2
Moss St. Apt.	810 Moss St.	Yes		Yes	Yes	Yes	Yes	2
Moyer Apt.	1011 Carl Elliott Dr.	Yes		Yes	Yes	Yes	Yes	2
Platt Hall	900 Park Ave.	Yes			Yes	Yes	Yes	2
Seculoff Apt.	1102 Carl Elliott Dr.	Yes		Yes	Yes	Yes	Yes	2
University Center Apt.	713 W. Saginaw St.	Yes		Yes	Yes	Yes	Yes	2
Widmann Apt.	800 Park Ave.	Yes			Yes	Yes	Yes	2
Wilson Apt.	1022 Carl Elliott Dr.	Yes		Yes	Yes	Yes	Yes	2

*1. Partial Sprinkler System is defined as having sprinklers in the common areas only.

*2. Full Sprinkler System is defined as having sprinklers in both the common areas and individual rooms.

**2010 Fire Statistics and Related Information Regarding Fires in Residential Facilities
Trine University (Main Campus) January 1, 2010-December 31, 2010.**

Residential Facility	Address	Total Fires in Each Building			Fire Number	Cause of Fire	Number of Injuries That Required Treatment at a Medical Facility	Number of Deaths Related to a Fire	Value of Property Damage Caused by Fire (in Dollars)
		2008	2009	2010					
Alwood Hall	317 Summit St.	0	0	0	N/A	N/A	N/A	N/A	N/A
Bukoff Apt.	1114 Carl Elliott Dr.	0	0	0	N/A	N/A	N/A	N/A	N/A
Campus Village	701 Park Ave.	0	0	0	N/A	N/A	N/A	N/A	N/A
Campus Village	408 Oakwood St.	0	0	0	N/A	N/A	N/A	N/A	N/A
Campus Village	418 Oakwood St.	0	0	0	N/A	N/A	N/A	N/A	N/A
Campus Village	422 Oakwood St.	0	0	0	N/A	N/A	N/A	N/A	N/A
Cameron Hall	902 Park Ave.	0	0	0	N/A	N/A	N/A	N/A	N/A
Conrad Hall	315 Summit St.	0	0	0	N/A	N/A	N/A	N/A	N/A
Fabiani Hall	800 Park Ave.	0	0	0	N/A	N/A	N/A	N/A	N/A
Moss St. Apt.	810 Moss St.	0	0	0	N/A	N/A	N/A	N/A	N/A
Moyer Apt.	1011 Carl Elliott Dr.	0	0	0	N/A	N/A	N/A	N/A	N/A
Platt Hall	900 Park Ave.	0	0	0	N/A	N/A	N/A	N/A	N/A
Seculoff Apt.	1102 Carl Elliott Dr.	0	0	0	N/A	N/A	N/A	N/A	N/A
UCA Apt.	713 W. Saginaw St.	0	0	0	N/A	N/A	N/A	N/A	N/A
Widmann Apt.	800 Park Ave.	0	0	0	N/A	N/A	N/A	N/A	N/A
Wilson Apt.	1022 Carl Elliott Dr.	0	0	0	N/A	N/A	N/A	N/A	N/A