

43rd Annual Trine University Mathematics Competition – 2018

Please be sure to return the survey found in your exam copy packet you receive during the team exam.

INSTRUCTORS Upon arrival:

Turn in registration cards and payment at welcome table. Escort your students to the breakfast area, away from the registration desk.

Give the registrars 5 - 10 minutes to complete forms. (if you emailed names it won't take long)

Return to registration desk to receive seating assignments and tickets for students.

You will receive tickets with the individual and team table assignments to be passed out before or during the welcome address. **The students will need these tickets to receive an exam.**

You will receive a form with the location for each individual testing and a location for each team. Seat assignments are on the tickets.

It is your responsibility to make sure that each of your students gets a ticket and knows his/her individual and team location before the individual competition begins. Exam rooms are designated tables 1-27 (west gym) and 28-54 (east gym).

Please collect all electronic devices and papers/books other than the tickets and schedules before students proceed to the exam rooms.

9:00 - 9:20

REGISTRATION - BREAKFAST

Socialize in the east entrance lobby, Hershey Hall Mezzanine. Continental Breakfast.
Proceed to the main floor gym by 9:20 a.m.

Encourage students to use restrooms and to proceed to the main floor for the welcome presentation. Collect all electronic devices before students leave the welcome.

9:20 - 9:35

Main Floor Welcome

Dr. Haseeb Kazi, Chair of the Mathematics and Physics Department welcomes the schools and delivers instructions. Exams begin at 9:45 a.m.

Instruct your students to find their seats in the exam rooms as soon as Dr. Kazi finishes his welcome/informational speech.

9:45 - 11:35

Relax and socialize in the east entrance lobby, Hershey Hall Mezzanine.

Tables are available for teachers/escorts/drivers.

Copies of exams will be available for instructors after team exam begins.

11:35- 1:15

Lunch in Whitney Commons Café, University Center. Tickets provided to escorts after competition begins. Admission staff will escort participants during the lunch.

Admission staff will have a presentation in Best Hall 229. Students can tour campus and visit the Campus Store in the University Center during the lunch break. Campus maps can be found at

<https://www.trine.edu/about/campus/campus-map.aspx>

1:00

Please, be seated in Best Hall 229.

1:05 – 1:15

An Admission Counselor will be on hand to present and answer any questions.

1:15

Awards - Best Hall 229

We hope you enjoyed the competition. It was a pleasure to have you on our campus.

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