

NOTE: BOTH Sections A & B must be completed for a Dependent Student Verification Worksheet

Student ID

STEP 1) Student Tax Forms and Income Information- check only the box that applies

CHECK ONE	IF YOU:	REQUIRED STUDENT ACTION:
	Filed 2024 Tax Return and used the Federal Tax Transfer on the FAFSA	No further action is required.
	Filed 2024 Tax Return and did not use the Federal Tax Transfer on the FAFSA	Submit a copy of your 2024 IRS Tax Return Transcript or a signed IRS Form 1040 including all filed schedules
	Filed 2024 Amended Tax Return and used the Federal Tax Transfer on the FAFSA	Submit a signed copy of your Amended 2024 Federal Tax Return (IRS Form 1040-X)
	Filed 2024 Amended Tax Return and did not use the Federal Tax Transfer on the FAFSA	1) Submit a signed copy of your Amended 2024 Federal Tax Return (IRS Form 1040-2) 2) Attach a copy of your 2024 IRS Tax Return Transcript or a signed copy of your IRS Form 1040 including all filed schedules
	Filed a 2024 Foreign Tax Return or had foreign income in 2024	1) Provide an English translation of the foreign wages/income documents. If you filed a Puerto Rican tax return, provide a signed copy of your 2024 Puerto Rican Individual Income tax return (does not need to be translated).
	Worked in 2024 and did not file a 2024 Tax Return	Submit all 2024 W2's or list source(s) and amount(s) earned if W2s were not provided. Source: Amount: 1 2 3 1 2 3
	Did not work in 2024 and did not file a 2024 Tax Return	1) By selecting this option you are verifying that you had zero wages/income in 2024.

STEP 2) Student Signature

By signing this worksheet, I certify that all the information reported is complete and correct. I understand if I purposely give false or misleading information on this worksheet I may be fined, sentenced to jail, or both. I am also granting the Office of Student Financial Aid permission to update the FAFSA through the Federal Aid online correction tool to match the values on this and other verification documents I have or will provide. I understand ALL documents must be submitted 3 weeks prior to the last day of the semester to avoid loss of funding.

Electronic signatures are not accepted.

Date _____