

## **IRA Charitable Gift Instructions**

Request for your IRA administrator to make a charitable distribution from your account

Financial institution contact information

By this letter, I request that you make a direct charitable distribution to Trine University from my Individual Retirement Account No.\_\_\_\_\_as provided by the Protecting Americans from Tax Hikes Act of 2015.

Please issue a distribution in the amount of **\$\_\_\_\_\_** payable to Trine University.

Distribution by CHECK	OR	Distribution by WIRE TRANSFER
Mail to:		Citibank NA 111 Wall Street
Trine University		New York, NY 10043
University Advancement		ABA # 021-000-089
1 University Avenue		FBO Charles Schwab & Co.
Angola, IN 46703		Account #: 4055 3953
		For the account of:
		Trine University
		Account #: 6262 4444

In your transmittal to Trine University (tax ID #35-0715530), please indicate my name as the IRA owner of record in connection with the transfer. Please copy me on your transmittal.

Donor name

Date

Donor contact information

CIRCULAR 230 NOTICE: Any statements contained herein are not intended or written to be used, and cannot be used, by the recipient or any other taxpayer, for avoiding any penalties that may be imposed by federal tax law.



## **IRA Transfer Notification**

To notify Trine University of a charitable distribution directly from your IRA

Send to:

Trine University University Advancement 1 University Avenue Angola, IN 46703

I am pleased to inform you that I requested that my IRA custodian/administrator, \_\_\_\_\_\_, make a qualified charitable distribution from my Individual Retirement Account to Trine University in the amount of \$\_\_\_\_\_.

Upon receipt of the transfer from my IRA, please send me a written acknowledgment that states the amount of my gift, that confirms that no goods or services were transferred to me in consideration for this gift, and that my gift will not be placed in a donor-advised fund or supporting organization nor in an income producing charitable split interest trust or annuity.

My gift should be allocated to the following purpose:

(If this gift is a payment on an existing pledge, please indicate that in the space above.)

Donor name

Date

Donor contact information

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