## Interested in Creating a New Student Organization?

$>$ Submit a Constitution/Mission Statement.
> Find an Advisor - Must be Trine Staff/Faculty. They must submit a letter stating they are the advisor on Trine letterhead.
$>$ Submit a Roster - 6 member minimum. Membership roster document can be found on MyPortal's student tab under Student Government. Must provide student name and ID. Must fill the positions of president, vice president, student government rep, and Presence administrator

Please submit all documents to Clare Danner (cadanner15@trine.edu) or in person in the Department of Student Success and Engagement found on the $1^{\text {st }}$ floor of the LINK.

