

TRINE UNIVERSITY DUPLICATE DIPLOMA REQUEST FORM

Please note there is a **4-5 week processing time** for duplicate diploma orders.

Date of Request: _____

Copies Requested: _____

Social Security Number	Phone ()	Trine ID#	Date of Birth:
Student Name			
Last:	First:	MI:	Former Name:
Current Address:			
City, State, Zip			
Major Field of Study:		Degree Awarded:	
Dates of Attendance:			
From:		To:	
Student Signature is required:			

Please print complete mailing address of where the duplicate diploma is being sent.
Please contact the Registrar's Office at 260.665.4239 for diplomas mailed outside the United States.

To:

Street Address:

City, State, Zip:

Payment

There is a \$25.00 charge per duplicate diploma. Please contact the Registrar's Office at 260.665.4239 for diplomas mailed outside the United States.

____ Check/Money Order - *Please make payable to Trine University*

____ Credit Card – *Please make credit card payment online at <https://myportal.trine.edu/ics> and select Pay Online.*

For online payment validation please list the name on the credit card and payment date below.

Name on Credit Card _____ Payment Date _____

____ I am a Tri-State University alum and wish to receive my one free complimentary Trine University diploma.

Please send your request to:

Trine University
Office of the Registrar
1 University Avenue
Angola, IN 46703-1764

260.665.4221 Fax

Questions

260.665.4239