

COMMENCEMENT INFORMATION

COMMENCEMENT 2011

Where: Hershey Hall
When: Saturday, May 7
Processional: 10 a.m.

You should be dressed in cap and gown and in line for final check no later than 9:40 a.m. Items adorning the gown are limited to those received at Honors Day. We ask that men wear ties (coats are not necessary) and women wear dresses. It may be warm in the gym, so dress accordingly.

Remember to bring the honor cords and medallions you received on Honors Day.

Seating

We will have seating available for graduates' family members and friends who are unable to climb stairs. The lower bleachers of the balcony sections on both sides of the gym will be reserved for easy access. **Graduates may invite as many guests as they wish. Seating is not reserved.**

Parking

On Commencement day, all drivers must enter campus using South Darling Street. Please see enclosed information. Disability accessible parking is on the west side of Hershey Hall (Zollner Golf Course side).

Commencement Photographs

Trine University has contracted Grad Images to take individual pictures of graduates. Proofs will be sent to each graduate, with no obligation to buy.

Commencement DVDs

Trine has a camera crew that will capture all the memories of Commencement 2011, from the opening procession to the closing remarks. Cost is \$25, and DVDs will be mailed by the end of July. Please complete the enclosed form and return it no later than May 27, 2011.

Commencement Speaker

The commencement speaker and honorary degree recipient is Hall of Fame football coach Lou Holtz.

From the Office of the Registrar

We would like to extend our best wishes and congratulations to all our graduates. It has been a pleasure working with you over the last few years. Good luck!

May Calendar of Events

May 1	Honors Day program
May 2-5	Spring final exams
May 4	Order of the Engineer, 4 p.m.
May 5	Library books due
May 6	Commencement practice, 4:30 p.m.
May 6	Senior Celebration, 6 p.m.
May 7	Commencement, 10 a.m.
May 9	Grades due for spring graduates
May 10	Diplomas may be picked up, 1-5 p.m.
May 13	Transcripts mailed
May 16	Summer school begins

The Trine Bookstore will be open Saturday, May 7, from 9 a.m. until 1 p.m.

Announcements and Cap/Gown Pickup

Graduation announcements are now available in the University Bookstore at a cost of \$1 each. Orders for caps and gowns were taken during Senior Salute. Call the bookstore immediately at 260.665.4153 if you have not yet placed your order. Caps and gowns will be available for pickup at the bookstore beginning April 11 for those who placed orders during Senior Salute. The gown is wrapped in plastic, and you will probably need to hang it up to get rid of the wrinkles.

If you cannot pick up your cap and gown by 4 p.m. (Eastern Daylight Time) on May 6, please call the bookstore at 260.665.4153 to make arrangements for pick-up.

The charge for the cap and gown is \$33 for undergraduate students and \$45 for graduate students. They are yours to keep.

Obligations

All library books and overdue fines are due on Thursday, May 5. If you've lost the library book(s) loaned out to you, check with a librarian to arrange replacement of the book(s).

Please make sure that all financial matters with the university have been settled. School policy states that transcripts, diplomas and other records will be held if there are any monies owed to the University or organizations officially recognized by the University.

Second Degree Forms

If planning to continue at Trine for a second degree, make sure you have filed the proper form. Forms are available in the office of the registrar and should be filled out and returned as soon as possible.

Incomplete Grades

Grades of I or IP must be resolved prior to issuance of diploma.

COMMENCEMENT INFORMATION CONTINUED FROM REVERSE

Senior Grade Reports

Spring grades will be posted on May 10.

Transcript copies previously requested will be mailed on May 13 at the earliest. If you need copies of your transcript, fill out the form in the office of the registrar. Remember, there is a \$3 charge per copy due at the time of request.

You will receive a complimentary personal copy of your completed transcript through the mail.

Diploma Distribution

Fall '10 graduates: You should have received your diploma. If you have not received it, check with someone in the office of the registrar.

Spring '11 graduates: You may pick up your diploma on the Tuesday following commencement, May 10, between 1 and 5 p.m. in the office of the registrar. Diplomas that are not picked up will be mailed to an address specified by the graduate.

Summer and fall '11 graduates: You will receive your diploma after you have completed your final term.

Students will receive Trine University diplomas; however, in addition to the Trine diploma, students who have attended the university under the Tri-State University name may also request a Tri-State diploma at no charge. To place a request, e-mail Debra Helmsing, registrar, at helmsingd@trine.edu with your name, degree, date of graduation and mailing address.

From the Office of Career Services

Congratulations graduates! It has been a pleasure to work with so many 2011 Trine University graduates. Many of you are actively searching for jobs and we encourage you to continue to use Trine University resources. For those who have not worked with Career Services, consider our assistance in preparing job search marketing materials, expanding your network of alumni and employer contacts, and helping you execute the next step in your career plan.

Once you have accepted employment, please contact Career Services at careerservices@trine.edu with the good news. This information is used for statistical purposes only and is kept strictly confidential. As you advance in your careers, remember that Trine University Career Services is available to alumni for a lifetime. One day you will be in a position to encourage your employer to consider a Trine University graduate. It is very satisfying to help a young professional launch his or her career. We look forward to serving you in this capacity.

For your entire professional career, pursue success with ambition, perseverance, and integrity!

THINGS TO KNOW

Order of the Engineer

This ceremony will be held at 4 p.m. on Wednesday, May 4, in Best Hall 229. Questions should be directed to Sue Baker in the Wade Department of Mechanical & Aerospace Engineering Office in Fawick Hall at 260.665.4231.

Honors Day

Honors Day, a very special event, will be held on Sunday, May 1 at 2 p.m., in Hershey Hall.

Graduates receiving honors will be the participants, with their families, guests, and friends invited to attend in support of the graduates' accomplishments. Award recipients should dress in cap and gown and plan to arrive at least 20 minutes early to line up for the procession in the Hershey Hall. Name cards will show your place in line. If you will be receiving any of these awards, please plan to attend Honors Day. The following awards will be presented:

Academic Honor Cords

- Cum Laude (3.500-3.749)
- Magna Cum Laude (3.750-3.949)
- Summa Cum Laude (3.950-4.0)

Society Honor Cords

- Alpha Chi
- Alpha Psi Omega
- American Medical Student Association
- Beta Beta Beta
- Chi Alpha Sigma
- Chi Epsilon
- Delta Mu Delta
- Eta Kappa Nu
- Omega Chi Epsilon
- Omicron Psi
- Order of Omega
- Phi Eta Sigma
- Pi Lambda Theta
- Pi Tau Sigma
- Sigma Tau Delta
- Skull and Bones
- Tau Beta Pi

- Who's Who Among Students in American Universities and Colleges
- Scholastic Key – Gold and Silver
- The Robert B. Stewart Award
- Shari Coons Award
- Robert Greim Award
- Jannen Renaissance Scholar Award
- Trine University Honors Program
- Program and activity specific awards

You can preview the entire honors listing on the website beginning April 19 at trine.edu/commencement.

Commencement Practice

The best way to make an event run smoothly is for all participants to know what is expected. This is why commencement practice is so important.

When: Friday, May 6

Time: 4:30 p.m.

Where: Hershey Hall

We will meet in the gym by the bleachers for a few announcements. Then, we will line up and name cards will show where you should stand in line.

Once everyone is in line, we'll march in and sit as we will on Commencement Day. We will then go through the program and answer all your questions.

Senior Celebration

On May 6, at 6 p.m., you are invited to attend Senior Celebration on the Trine University campus. The evening will feature wonderful live entertainment and fabulous food that will appeal to your many senses! Senior Celebration is a chance for you to gather with your family and friends and mingle with your favorite professors and staff of Trine University. The event is hosted by the office of student life. You will receive an invitation soon with more information.